ZWOLLE TAMALE FIESTA FOOD BOOTH

Dear Valued Vendor,

Subject: Invitation to Exhibit – 50th Annual Zwolle Tamale Fiesta (Golden Anniversary!)

We are thrilled to invite you to apply for a food booth space at the **50th Anniversary of the Zwolle Tamale Fiesta**, taking place **October 8th, 9th, and 10th, 2026**, at the Town of Zwolle Festival Grounds.

As we celebrate our historic semi-centennial milestone, we anticipate an incredible turnout. To ensure a diverse and successful environment for everyone, **space is strictly limited to ten (10) total food booths.** Spaces are awarded on a first-come, first-served basis upon receipt of a paid application and insurance.

Booth Rates & Requirements

Booth Type	**Fee**	**Space Size**	**Requirements**
Non-Profit/Church	$100	10 x 10	Must provide an official permission letter from the organization, as well as a completed application.
Commerical	$500	10 x 20	Includes electricity. Proof of Insurance is strictly required.

Please read the enclosed Food Booth Rules and complete the following application, and return it with your entry fee and proof of insurance to:

Zwolle Tamale Fiesta Food Booths
C/O Becky Loupe
14252 Hwy. 171
Noble, LA 71462
Becky Loupe - (318) 332-9603 or Amy Petriello (318) 332-9617

Please send a stamped, self-addressed envelope to confirm your reservation.

Sincerely,

Becky Loupe
Chairperson

ZWOLLE TAMALE FIESTA FOOD BOOTH RULES - KEEP THESE!!!

1. **Schedule & Operating Hours**
    - Check-In & Setup: Thursday, October 8th | 9:00 am - 4:00 pm
        - Note: The check-in table will be located in front of the pavilion. Spaces are not guaranteed after 4:00 pm. Do not enter the grounds or set up before 9:00 am.
    - Festival Operating Hours:
        - Thursday, October 8th: 6:00 pm - 10:00 pm (Kick-Off Supper & Opening Ceremonies)
        - Friday, October 9th: 9:00 am - 3:00 pm (Educational Day - optional) & 6:00 pm - 11:30 pm (Street Dance/Nightly Music)
        - Saturday, October 10th: 9:00 am - 11:30 pm
    - Teardown: All booths must be completely removed on Sunday, October 11th.
2. **Booth Logistics & Assignments**
    - Assignments: The Festival Food Booth Committee assigns all spaces. Verify your assignment at the Thursday check-in table.
    - Vehicles: Vendors are permitted ONE vehicle space directly behind their booth, which MUST have the Vendor Booth Tag.
    - Supplies: Organizations must provide their own booth structures, identification signage, tables, products, and pricing displays. No additional advertising is permitted.
    - Animals: No animals are allowed on the fiesta grounds, except certified service dogs.
3. **Utilities & Amenities**
    - Water & Ice: Water hook-ups are available for an additional $10.00 fee. Ice will be available for purchase on-site as needed/until sold out.
    - Electricity: Vendors must provide their own appropriate plugs and extension cords. The required outlet configurations are:
        - Outlets are available for 110V (regular extension cords) and 220V (heavy-duty extension cords).
        - If your booth requires multiple outlets, you must bring your own splitter.
        - 110-Volt Plug:

        - 220-Volt Plug:

4. **Finances, Taxes, and Insurance**
    - Sales & Commission: Vendors handle their own transactions and change. The Festival charges no commission on your sales.
    - Sales Tax: Vendors are required to charge and pay sales tax. Pick up a tax envelope at registration; you are responsible for mailing your taxes to the address provided. A master list of vendors will be submitted to the tax authority after the event.
    - Insurance & Liability: All vendors must provide proof of insurance. The Festival is not liable for any personal injury, property damage, or loss.
5. **Inclement Weather Policy**
    - In the event of a total festival rainout, vendors will receive a 25% credit toward their booth space for the following year's fiesta.
6. **Menu & Item Exclusivity**
    - Exclusivity Rights: Vendors may secure exclusivity rights to sell a specific beverage item for a $250 fee. Exclusivity is granted on a strict first-paid, first-identified, first-served basis.
    - Restricted Items: Once an item is locked in by a vendor, no other booth is permitted to sell or serve that specific item.
    - Vendor Compliance: All vendors will be provided with a master list detailing restricted items and the vendors that hold exclusive rights to them. It is your responsibility to ensure your menu does not conflict with this list.
7. **Vendor Bands & Admission**
    - Complimentary Allotment: Each food booth receives 6 free vendor bands for their working staff.
    - Additional Bands: Any extra bands needed beyond the initial 6 will be charged at $10.00 each.
    - Total Requested: Please specify your staffing needs below so the committee can prepare your packet:
        - Number of free bands (Max 6):_____
        - Number of extra bands ($10/each): _____
        - Total Vendor Bands Needed: _____

Zwolle Tamale Fiesta Food Booth Application

Name of Organization: _____

Person in Charge at Festival: _____

Address: _____

City, State, and Zip: _____

Phone Number(s): _____

Size space required (limit of 2) (if trailer included tongue) _____

Main Food Items to be Sold: _____

_____

Exclusive Items Paid For: _____

Total Fees Enclosed: ____$500 (Space Fee) ____$250 (Item Exclusivity) ____$10 (water)
Total: _____

Insurance certificate enclosed: **YES or NO (circle one)**
****I must have insurance before a food vendor spot is granted.****

Below, draw your trailer and indicate which way you serve and the location of the trailer tongue.

I have read and understand the attached rules and regulations and will abide by these rules for the food booth and do wish to participate.

Date: _____ Signature: _____